





City of Santa Fe, New Mexico

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Alan Webber, Mayor

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Jamie Cassutt, District 4
Amanda Chavez, District 4

DATE: April 15, 2025
TO: Finance Committee, Public Works and Utilities, and Governing Body
FROM: James Harris, Airport Director 
VIA: Kelly Bynon, Administrative Manager 

ITEM AND ISSUE:

Request for Approval of a Budget Amendment Resolution (BAR) In the amount of \$2,925,700 to Increase the Following Orgs and Objects including Vehicles > 5K, Equipment > 5K, Vehicle Outfitting, Repairs & Maintenance, WIP Design, WIP Construction, and Operating Supplies using FY25 Available Revenue in Excess of Budgeted Expenditures

(James Harris, Airport Manager, jcharris@santafenm.gov; Kelly Bynon Administrative Manager; kabynon@santafenm.gov)

BACKGROUND AND SUMMARY:

The Santa Fe Regional Airport is requesting to have monies moved from the 545 fund into the various orgs and object listed above for construction projects, necessary equipment purchases, and operating supplies items.

The total amount of the three items listed about is \$2,925,700.

ACTION:

Approval of a Budget Amendment Resolution (BAR) In the amount of \$2,925,700 to Increase the Following Orgs and Objects including Vehicles > 5K, Equipment > 5K, Vehicle Outfitting, Repairs & Maintenance, WIP Design, WIP Construction, and Operating Supplies using FY25 Available Revenue in Excess of Budgeted Expenditures

COMMITTEE REVIEW:

Public Works & Utilities: 04/21/2025
Finance Committee: 04/28/2025
Governing Body: 04/29/2025

Log # (Finance use <u>only</u>):	
Journal # (Finance use <u>only</u>):	

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME					DATE	
Airport					4/15/2025	
ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE	
<u>EXPENDITURES</u>				<i>(enter as positive #)</i>	<i>(enter as negative #)</i>	
Vehicles > 1.5 Tons	5456050	571000		463,000		
Equipment > 5K	5456050	570500		1,190,500		
Vehicle Outfitting	5456050	570575		219,000		
Repairs and Maintenance - Vehicles	5456050	520500		400,000		
WIP Design	5450407	572960	AIR2554519	400,000		
Operation Supplies	5456050	530200		59,200		
WIP Construction	5450407	572970	AIR2554516	140,000		
WIP Construction	5450407	572970	AIR2454506	54,000		
<u>REVENUES</u>				<i>(enter as negative #)</i>	<i>(enter as positive #)</i>	

JUSTIFICATION: *(use additional page if needed)*
 --Attach supporting documentation/memo

Use of FY25 Available budgeted revenue in excess of budgeted expenditures to be used for grooving of the runway at the Santa Fe Airport.	\$ 2,925,700	\$ -
<i>{Complete section below if BAR results in a net change to ANY Fund}</i>		
Fund(s) Affected	Fund Balance Increase/(Decrease)	
545	(2,925,700)	
TOTAL:	(2,925,700)	

Kelly Bynon Prepared By <i>(print name)</i>	4/15/2025 Date	<i>(Use this form for Finance Committee/ City Council agenda items ONLY)</i>	<i>Andy Hopkins</i> Budget Officer
Division Director Signature <i>(optional)</i>	Date	CITY COUNCIL APPROVAL	Apr 15, 2025
 James Harris (Apr 15, 2025 16:46 MDT)	Apr 15, 2025	Agenda Item #: 	Finance Director {≤ \$5,000}
Department Director Signature	Date		City Manager {≤ \$60,000}









Memo_545 Fund_\$2,925,700

Final Audit Report

2025-04-15

Created:	2025-04-15
By:	Kelly Bynon (kabynon@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAeavXyRG-JyAgXRtKAY6pUcBWcglafsom

"Memo_545 Fund_\$2,925,700" History

-  Document created by Kelly Bynon (kabynon@santafenm.gov)
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