

City of Santa Fe, New Mexico

memo

DATE: April 4, 2025

TO: Governing Body

VIA: *Regina Wheeler*
Regina Wheeler (Apr 7, 2025 19:36 MDT)

Regina Wheeler, Public Works Department Director

Steve Kaspan, Parking Division Director *SK*
SK

FROM: Jerome Martinez, Parking Division Administrative Manager

ACTION:

Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$255,000 from Parking Enterprise Fund Balance to Parking WIP Construction, Data Processing Equipment, and Vehicles for Repaving Water Street Parking Lot, Railyard Garage Security Cameras, and an Electric Truck. (Steve Kaspan, Parking Division Director, spkaspan@santafenm.gov)

BACKGROUND AND SUMMARY:

The Water Street Parking Lot asphalt needs reconstruction to improve safety and to meet ADA standards. This work includes removal of existing asphalt, regrading the existing base course, application of 3" new hot mix and restriping the entire lot and is planned to be completed in 2025 paving season.

The Railyard Garage is in need of a working security camera system to prevent vandalism and increase constituent sense of safety. The Parking Division and ITT Department recommend and will work together to install a 15 camera system with this funding.

The Parking Division Collections vehicle a 2017 Ford Transit Connect, is past its functional life and does not fulfill current needs. The Division has secured a quote from a State Price Agreement vendor for an electric truck that meets Division needs.

FUNDING SOURCE:

Funding Source: Parking Division Fund Balance

Munis Org Name/Number: Parking/535

Munis Object Name/Number: AP Cash Control/100700

Project ID: PWD 2553557

ATTACHMENTS:

BAR












BAR for Parking Division Projects RW

Final Audit Report


2025-04-08

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By:	JEROME MARTINEZ (jamartinez3@santafenm.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAArayuLGPQSUZCnw6VVK1oZzEjva7GVDny

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