




# CITY OF SANTA FE

## Memorandum

**Date:** February 28, 2025

**To:** Governing Body and Quality of Life Committee

**From:** Andréa Salazar, City Clerk   
AS

**RE:** Railyard Plaza Summer Scene Concert Sponsored by SITE Santa Fe

---

### EXECUTIVE SUMMARY:

The proposed resolution would grant permission to As Above, So Below distillery to serve beer and wine at the Railyard Plaza Summer Scene Concert sponsored by SITE Santa Fe on City of Santa Fe (“City”) property, in the Railyard Plaza, on June 27, 2025.

### BACKGROUND:

SFCC 1987, Section 23-6.1, requires the Governing Body to adopt a resolution for the sale and consumption of alcohol for locations on City property that are not specifically listed in Section 23-6.2(A). The resolution must identify the event, date, hours, location, number of expected attendees, type of alcohol to be served, required permits, and insurance as required by the City’s Code.

The proposed resolution addresses the required elements:

- the event is the Railyard Plaza Summer Scene Concert sponsored by SITE Santa Fe;
- the location is the Railyard Plaza;
- the date is June 27, 2025;
- the alcohol served will be beer and wine;
- 500 to 1,000 attendees are expected;
- a Special Dispenser Permit is required; and
- the liquor liability and general liability insurance will list the City as an additional insured in an amount not less than \$2,000,000.00, per occurrence and in the aggregate.

### ATTACHMENTS:

Resolution  
FIR