



City of Santa Fe, New Mexico

Memorandum



DATE: January 27, 2025

TO: Public Works and Utilities Committee
Finance Committee
Governing Body

VIA: Jesse Roach, Interim Public Utilities Director JR
Nancy Jimenez, Utility Billing Division Director NLJ
Deborah Trujillo, Environmental Services Interim Division Director DT
Michael Dozier, Wastewater Division Director MD

FROM: Clarence Romero, Finance Department, Treasury Officer CR
Virginia Wolff, Public Utilities Manager GW

RE: Wells Fargo Credit Card fees

ITEM AND ISSUE:

Treasury is requesting Public Utilities make available \$120,000.00 to pay credit card fees to Wells Fargo.

BACKGROUND AND SUMMARY:

Wells Fargo credit card fees are paid by the Treasury Officer out of Public Utilities account 5110354.561750. This account does not have enough funds to pay Wells Fargo credit card fees through the remainder of the Fiscal Year.

FUNDING SOURCE:

Public Utilities Enterprise Cash fund.


REQUESTED ACTION:

Request approval of a BAR to increase budget in Org/Obj 5110354.561750.

ATTACHMENTS:

BAR

Signature: Nancy L. Jimenez
Nancy L. Jimenez (Feb 3, 2025 10:36 MST)
Email: nljimenez@santafenm.gov

Signature: 
Email: mldozier@santafenm.gov

Signature: Gina Wolff
Gina Wolff (Feb 13, 2025 12:19 MST)
Email: vawolff@santafenm.gov

Signature: 
DEBORA TRUJILLO (Feb 3, 2025 11:15 MST)
Email: dctrujillo@santafenm.gov

Signature: CLARENCE ROMERO
Email: clromero@santafenm.gov