



City of Santa Fe, New Mexico

Memorandum



DATE: January 23, 2025

TO: Governing Body

VIA: Henri Hammond-Paul, Community Health and Safety Department Director *Henri Hammond-Paul*
HENRI HAMMOND-PAUL (Jan 23, 2025 19:35 MST)
 Marcella Apodaca, Business Operations Manager *Marcella Apodaca*

FROM: Julie Sanchez, Youth and Family Services Division Director

SUBJECT: Human and Social Services – One Time Funding *JS*
JULIE SANCHEZ (Jan 23, 2025 19:18 MST)

ITEM AND ISSUE:

Request for Approval of a Budget Amendment Resolution (BAR) in the total amount of \$3,438,000 in One Time Funding from available General Fund (100) and Capital GRT Fund (365) balances to support and expand existing human services under CONNECT, homeless solutions, guaranteed income, and immigration support; (Julie Sanchez, Youth and Family Services Division Director; jjsanchez@santafenm.gov)

BACKGROUND AND SUMMARY:

The Youth and Family Services Division works closely with community partners, city and county leadership to address some of the city’s biggest issues. The one-time allocation will allow the division to support and expand existing programs under the division.

CONNECT Flexible Funding - \$150,000.

Given the rising cost of food, rent, utilities and other basic need, the \$150,000 one-time funding request will be distributed through the CONNECT network. The funds will support individuals or families who are low income and/or indigent so that they can access much needed resources. Often individuals are referred to CONNECT for rent, utilities, food, and automobile and home repairs. CONNECT navigators utilized the CONNECT Standards and Protocols which identify which approved items can be purchased for individuals. Navigators are also required to complete screenings to identify what other resources an individual might benefit from. The goal is to identify the root cause of the issue, get the individual out of crisis by purchasing the items they are needing, and support them in planning for the future so that future crises can be averted.

Cerrillos Road Security - \$1,375,000.

The division desires to pilot a security and outreach program where a service provider would be contracted to do community-based public safety engagement along the Cerrillos road corridor and other high concentration areas of homelessness. Service requirements will also include making sure storage is available for unhoused individuals’ belongings and a place for them to recreate while providing respectful and high-quality services.

Emergency Cold Weather Shelter - \$30,000.

After 4 deaths occurred in November from exposure, and a successful partnership with the faith-based community and local providers when temperatures dipped into the single digits. It’s the desire of the division to pilot a on-call services contract with local providers to be available to staff stood up emergency code blue shelters. One-time funding will be allocated to cover overtime for staff, meals, bedding and other necessary items.

Project Manager for Homelessness - \$125,000.

One time funding request to support an in-house or contracted term position to assist the division with its homelessness work.

Project Manager for Lamplighter - \$158,000.

One time funding request to complete a funding gap for the lamplighter project.

Guaranteed Income for Community College Student Parents - \$1,000,000.

A continuation of the city's successful two generation, poverty alleviation pilot program that started in 2021; the guaranteed income project will target 90 to 100 low-income student parents who are enrolled in a certificate, degree, GED, and/or apprenticeship program.

Immigrant Support - \$250,000.

One time funding is requested to support the creation of a toolkit for resources, partnering with local organizations on providing safety and guardianship planning, and co-funding with the county; a community education series, workshops and 'know your rights' training focused on immigrant populations.

Funding Source: FY25 Mid-Year Funding Allocation from General Fund 100

Fund Name/Number: Human Services/240

Munis Org Name/Number: Human Services/2400122

Munis Obj Name/Number: Grants and Services/510400 Project Ledger: NA

Micro Community Project Management + Engineering - \$350,000.

Micro Communities offer the opportunity to house the most needy, unsheltered community members in a non-congregate, low barrier setting. Residents would receive on-site case management and social supports in a trauma-informed environment. As the City of Santa Fe continues to invest in Micro Communities, staff will work with experienced Project Managers to move through the design and installation of sites. Project Managers will work with construction companies to oversee the safe installation of these facilities.

Funding Source: FY25 Mid-Year Funding Allocation from Capital GRT Fund 365

Fund Name/Number: Human Services/240

Munis Org Name/Number: Human Services/2400122

Munis Obj Name/Number: Grants and Services/510400 Project Ledger: NA

Attachments:

BAR

Log # {Finance use <u>only</u> }:	
Journal # {Finance use <u>only</u> }:	

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME					DATE	
Community Services / Youth & Family					1/30/2025	
ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE	
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>	
1) Grants & Services	2400122	510400		150,000		
2) Grants & Services	2400122	510400		1,375,000		
3) Grants & Services	2400122	510400		30,000		
4) Grants & Services	2400122	510400		125,000		
5) Grants & Services	2400122	510400		158,000		
6) Grants & Services	2400122	510400		1,000,000		
7) Grants & Services	2400122	510400		250,000		
8) Grants & Services	2400122	510400		350,000		
1-7) Youth & Family (General Fund) / Operating Transfer to Community Development Fund	1000121	750240		3,088,000		
8) 1/2% Capital GRT Fund / Operating Transfer to Community Development Fund	3650142	750240		350,000		
REVENUES				<i>{enter as negative #}</i>	<i>{enter as positive #}</i>	
1-7) Human Services (Community Development Fund) / Operating Transfer from Youth & Family (General Fund)	2400122	650100		(3,088,000)		
8) Human Services (Community Development Fund) / Operating Transfer from 1/2% Capital GRT Fund	2400122	650365		(350,000)		
JUSTIFICATION: <i>(use additional page if needed)</i> <i>--Attach supporting documentation/memo</i>				\$ 3,438,000	\$ -	

Appropriations from available General Fund balance for: 1) CONNECT Network support for low-income/indigent resource access; 2) community-based public safety engagement in the Cerrillos Rd. corridor; 3) emergency cold weather/code blue shelter services; 4) a contracted project manager for homelessness services; 5) a contracted project manager for the Lamplighter project; 6) guaranteed income for low-income Community College student parents; 7) immigrant support; and 8) appropriation from available 1/2% Capital GRT Fund balance for Micro Community project management and engineering <i>[see attached memo]</i>	<i>{Complete section below if BAR results in a net change to ANY Fund}</i>								
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Fund(s) Affected</th> <th style="width: 40%;">Fund Balance Increase/(Decrease)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">100</td> <td style="text-align: right;">(3,088,000)</td> </tr> <tr> <td style="text-align: center;">365</td> <td style="text-align: right;">(350,000)</td> </tr> <tr> <td>TOTAL:</td> <td style="text-align: right;">(3,438,000)</td> </tr> </tbody> </table>	Fund(s) Affected	Fund Balance Increase/(Decrease)	100	(3,088,000)	365	(350,000)	TOTAL:	(3,438,000)
Fund(s) Affected	Fund Balance Increase/(Decrease)								
100	(3,088,000)								
365	(350,000)								
TOTAL:	(3,438,000)								

Andy Hopkins	1/30/2025	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	 ALEXIS LOTERO (Feb 10, 2025 14:50 MST)
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	Budget Officer _____ Date
Division Director Signature <i>{optional}</i>	Date	City Council Approval Date <input style="width: 100px; height: 20px;" type="text"/>	N/A Finance Director <i>{≤ \$5,000}</i> _____ Date
Department Director Signature	Date	Agenda Item #: <input style="width: 100px; height: 20px;" type="text"/>	N/A City Manager <i>{≤ \$60,000}</i> _____ Date