



# City of Santa Fe, New Mexico

## Memorandum



**DATE:** February 5, 2025

**TO:** **Governing Body**  
Regina Wheeler  
 Regina Wheeler (Feb 7, 2025 11:50 MST)

**VIA:** **Regina Wheeler, Public Works Director**

**Melissa McDonald, Parks and Open Space Division Director** MMc  
MMc

**FROM:** **Scott Overlie, Parks and Open Space Project Manager** sao  
**Sam Ulibarri, Parks and Open Space Water Resources Superintendent** SU  
sao SU

**ACTION:**

Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$320,000 from Available Gross Receipts Tax Fund 216 and \$680,000 From the ½% Capital GRT Fund 365 for a Total Amount of \$1,000,000 to Municipal Recreation Complex WIP Construction to Repair Ponds at the Marty Sanchez Golf Course for Compliance with a Corrective Action Plan. (Scott Overlie, Parks and Open Space Project Manager; saoverlie@santafenm.gov and Sam Ulibarri, Parks and Open Space Water Resources Superintendent; ssulibarri@santafenm.gov)

**BACKGROUND AND SUMMARY:**

The Parks and Open Space Division will use this one-time allocation to supplement existing funding for the implementation of a required Action Plan to ensure compliance with the United States Environmental Protection Agency (EPA) and New Mexico Environment Department (NMED) regulations. Work has already commenced with partial funding, and completion is anticipated before the 2025 irrigation season.

**FUNDING SOURCE: FY 25 One Time Allocation from Gross Receipts Tax Fund 216 and ½% Capital GRT Fund 365**

**Project Ledger ID:** MRC2553002-Construct  
**Fund Name/Number:** MUNRECCMP / 530  
**Munis Org Name/Number:** MRC CapPrj / 5300279  
**Munis Object Name/Number:** WIP Construction / 572970

**ATTACHMENTS:**

BAR

**Signature:** *Samuel S. Ulibarri*

**Email:** [ssulibbarri@santafenm.gov](mailto:ssulibbarri@santafenm.gov)

**Signature:** *Melissa McDonald*

**Email:** [mamcdonald@santafenm.gov](mailto:mamcdonald@santafenm.gov)

**Signature:** *Scott Overlie*  
Scott Overlie (Feb 7, 2025 11:17 MST)

**Email:** [saoverlie@santafenm.gov](mailto:saoverlie@santafenm.gov)

Log # {Finance use only}:	
Journal # {Finance use only}:	

## City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Public Works / Municipal Recreation Complex (MRC)	DATE 2/6/2025
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ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
<b>EXPENDITURES</b>				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
WIP Construction	5300279	572970	MRC2553002-Construct	1,000,000	
Gross Receipts Tax Fund / Capital Transfer to MRC CIP Fund	2160001	760530		320,000	
1/2% Capital GRT Fund / Capital Transfer to MRC CIP Fund	3654150	760530		680,000	
<b>REVENUES</b>				<i>{enter as negative #}</i>	<i>{enter as positive #}</i>
MRC CIP Fund / Capital Transfer from Gross Receipts Tax Fund	5300279	660216		(320,000)	
MRC CIP Fund / Capital Transfer from 1/2% Capital GRT Fund	5300279	660365		(680,000)	

**JUSTIFICATION:** *(use additional page if needed)*  
 --Attach supporting documentation/memo

	\$ 1,000,000	\$ -
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Appropriation from available balances in the Gross Receipts Tax Fund (\$320,000) and the 1/2% Capital GRT Fund (\$680,000) to repair irrigation ponds at the Marty Sanchez Golf Course in order to comply with a Corrective Action Plan required per US Environmental Protection Agency and New Mexico Environment Department regulations

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
	Fund Balance Increase/(Decrease)
Fund(s) Affected	216 (320,000)
365	(680,000)
<b>TOTAL:</b>	<b>(1,000,000)</b>

Andy Hopkins	2/6/2025	{Use this form for Finance Committee/ City Council agenda items ONLY}	Feb 11, 2025
Prepared By {print name}	Date	<b>CITY COUNCIL APPROVAL</b>	Budget Officer
Division Director Signature {optional}	Date	City Council Approval Date	N/A
Department Director Signature	Date	Agenda Item #:	N/A