



City of Santa Fe, New Mexico

200 Lincoln Avenue, P.O. Box 909, Santa Fe, N.M. 87504-0909
www.santafenm.gov

Alan Webber, Mayor

Councilors:

Signe I. Lindell, Mayor Pro Tem, District 1
Alma G. Castro, District 1
Michael J. Garcia, District 2
Carol Romero-Wirth, District 2
Lee Garcia, District 3
Pilar F.H. Faulkner, District 3
Jamie Cassutt, District 4
Amanda Chavez, District 4

MEMORANDUM

Date: January 21, 2025

To: Finance Committee and Governing Body

From: Bernadette Salazar, HR Director *Bjs*

Through: Randy Randall, Interim City Manager *RR*
Emily Oster, Finance Director *Emily K. Oster*

Re: Budget Adjustment Resolution (BAR)

BACKGROUND AND SUMMARY:

The Human Resources Department and the City Attorney's Office is requesting to have the City of Santa Fe's Personnel Rules/Regulations and Policies and administrative policies for employees reviewed by an employment law attorney for compliance and modernization. This process will also include feedback on potential changes from employees, supervisors, and union leadership. Any changes to the Personnel Rules/Regulations and Policies require approval by the Governing Body.

ACTION REQUESTED:

Request Approval of a Budget Adjustment Resolution (BAR) in the amount of \$150,000 from one-time funding from available general fund balances.

FUNDING SOURCE:

One-time funding from available general fund balances.

