



**Date:** January 15, 2025

**To:** Governing Body

*Regina Wheeler*

Regina Wheeler (Jan 15, 2025 15:53 MST)

**Via:** Regina Wheeler, Public Works Department Director

**From:** Jennifer Morrow, Complete Streets Division Director

*JM*  
Jennifer Morrow (Jan 15, 2025 14:28 MST)

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**ACTION:**

Request Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$200,000 From FY25 Complete Streets One Time Capital and Operating Funds to CIP WIP Construction for the St. Michaels Drive Intersection Improvements. (Jennifer Morrow, Complete Streets Division Director; jlmorrow@santafenm.gov)

**BACKGROUND AND SUMMARY:**

This intersection on St. Michaels Drive is a critical pedestrian path for students attending Milagro Middle School and Santa Fe High School and for pedestrians walking to Santa Fe's La Farge Library. Several pedestrian improvements are proposed for the intersection and include the installation of 6-foot pedestrian refuge islands in the median, shortening the length of the pedestrian crossing by reducing the curb radii for vehicles, and implementation of traffic signal improvements for leading pedestrian interval of 5 seconds to give pedestrians a head start into the intersection.

Funding for the project is via the Legislative Appropriation Project 21-F3059 Grant Agreement with NMDOT for \$350,000 and this BAR from FY25 One-Capital Funding for traffic signal improvements, pavement markings and related equipment. A Notice of Obligation has been approved by NMDOT and the construction PO issued to the construction contractor. The Grant funds revert on June 30, 2025 and the project is expected to be completed before that date.

**Funding Source: FY 25 One-Time Capital Funding and Operating Funding**

**Fund Name/Number:** CIP Streets / 330

**Munis Org Name/Number:** Streets Roadways / 3309980

**Munis Expenditure Object Name/Number:** WIP Construction / 572970

**Project Ledger Number:** ENG2333002-CONSTRUC

**ATTACHMENTS:**

BAR

Log # {Finance use <u>only</u> }:	
Journal # {Finance use <u>only</u> }:	

## City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME Public Works / Complete Streets				DATE 12/2/2024	
ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
<b>EXPENDITURES</b>				<i>(enter as positive #)</i>	<i>(enter as negative #)</i>
WIP Construction - St. Mike's Intersection	3309980	572970	ENG2333002-CONSTRUC	200,000	
WIP Construction - Signal Rewiring	3650414	572970	ST2536501-REM&REPL		(100,000)
Capital Transfer to 330	3650414	760330		100,000	
Operating Supplies - Intersection/Pavement Markings	1000412	530200	ST2510000-REM&REPL		(25,000)
Service Contracts	1000412	510310			(50,000)
Capital Transfer to 330	1000412	760330		75,000	
Rep & Maint - System Equip	1000416	520150			(25,000)
Capital Transfer to 330	1000416	760330		25,000	
<b>REVENUES</b>				<i>(enter as negative #)</i>	<i>(enter as positive #)</i>
Capital Transfer from 365	3309980	660365		(100,000)	
Capital Transfer from 100	3309980	660100		(100,000)	
<b>TOTAL:</b>				<b>\$ 200,000</b>	<b>\$ (200,000)</b>

**JUSTIFICATION:** *(use additional page if needed)*  
--Attach supporting documentation/memo

Transfer of FY 25 One-Time Capital and Operating funding to the St. Mike's intersection improvements project.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
Fund(s) Affected	Fund Balance Increase/(Decrease)
<b>TOTAL:</b>	<b>0</b>

Halonga Crowe	12/2/2024	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	<i>Andy Hopkins</i>
Prepared By <i>(print name)</i>	Date	<b>CITY COUNCIL APPROVAL</b>	Budget Officer
Division Director Signature	Date	City Council Approval Date	Finance Director <i>{≤ \$5,000}</i>
<i>Regina Wheeler</i>		Agenda Item #:	City Manager <i>{≤ \$60,000}</i>
Department Director Signature	Date		Date

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