

**Regular Meeting of the Public Works and Utilities Committee  
January 6, 2025 at 5:00 PM  
Council Chambers, City Hall  
200 Lincoln Avenue  
MINUTES**

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1. Call to Order

The Regular Meeting of the Public Works and Utilities Committee was called to order by Chair Chavez at 5:01 PM, on Monday, January 6, 2025, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. Roll Call

**MEMBERS PRESENT**

Councilor Amanda Chavez (Chair)  
Councilor Michael Garcia  
Councilor Lee Garcia  
Councilor Carol Romero-Wirth  
Councilor Alma Castro

**MEMBERS EXCUSED**

**OTHER PARTICIPANTS ATTENDING**

Regina Wheeler, Public Works Department Director

3. Approval of Agenda

Approval of Agenda as presented.

4. Approval of Consent Agenda

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

5. Public Comment

6. Presentations

- a. Update on the Asset Management System Being Implemented by Utilities and Public Works Departments. (Taylor Jurgens, Engineer Utilities and Sean Moody, Capital Projects Manager, Public Works)

7. Action Items: Consent Agenda

- a. Request for Approval of the December 2, 2024 Public Works & Utilities

Committee Meeting Minutes. (Xavier Martinez, Administrative Manager; xbmartinez@santafenm.gov)

**Committee Review:**

Public Works & Utilities Committee: 1/06/2024

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- b. Request for Approval of a Budget Amendment Resolution (BAR) in the Amount of \$183,874 from the Water Enterprise Cash Fund to Water WIP Design for Water-Related Engineering Services. (Clinton Peterson, Engineer Associate; cdpeterson@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 01/06/2025

Finance Committee: 01/13/2025

Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- c. Request for Approval of a General Services Contract with B&D Industries in the Total Amount of \$477,016.30 for Replacement of Heating and Cooling Units at the Southside Library with Term Ending June 30, 2026. (Spencer Schwartz, Public Works Project Manager; smschwartz@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 01/06/2025

Finance Committee: 01/13/2025

Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- d. Request for Approval of a General Services Contract with B&D Industries in the Total Amount of \$1,000,000 for On-Call Plumbing, Mechanical, and HVAC Services at Genoveva Chavez Community Center through June 30, 2028. (Spencer Schwartz, Public Works Project Manager; smschwartz@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 01/06/2025

Finance Committee: 01/13/2025  
Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- e. Request for Approval of the State of New Mexico Department of Finance and Administration General Fund 93100 Capital Appropriation Project Grant Agreement 24-13145 in the Total Amount of \$175,000 for Renovations to El Museo Cultural de Santa Fe Facility With a Reversion Date of June 30, 2028. (Tim Farrell, Public Works Property Development Manager; tgfarrrell@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$175,000 from the 2024 Capital Appropriation to FY25 Revenue and Expenses for the Santa Fe Railyard.

**Committee Review:**

Public Works and Utilities Committee: 01/06/2025  
Finance Committee: 01/13/2025  
Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- f. Request for Approval of the State of New Mexico Department of Finance and Administration General Fund 93100 Capital Appropriation Project Grant Agreement 24-14219, in the Total Amount of \$126,950 for Renovations to El Museo Cultural de Santa Fe Facility With a Reversion Date of June 30, 2026. (Tim Farrell, Public Works Property Development Manager; tgfarrrell@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$126,950 from the 2024 Capital Appropriation to FY25 Revenue and Expenses for the Santa Fe Railyard.

**Committee Review:**

Public Works and Utilities Committee: 01/06/2025  
Finance Committee: 01/13/2025  
Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- g. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$4,109,145 from the Wastewater Utility Cash Balance to the Repair and Maintenance Expenditures to Fund a Contract with AAC Construction to Bring the Paseo Real Wastewater Reclamation Facility to Compliance from Violations of the Clean Water Act. (Paul F. Heerbrandt, Engineering Supervisor; pfheerbrandt@santafenm.gov)

**Committee Review**

Public Works and Utilities Committee: 01/06/2025

Finance Committee: 01/13/2025

Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- h. Request for Approval of Amendment 1 to Legal Services Contract Item #23-0415 with Stein & Brockmann, P.A. to Increase Compensation by \$324,562.50 for a New Total Amount of \$389,475 and to Extend the Term to June 30, 2027 for Addressing Recent Legal Challenges Related to the Division's Work for the San Juan Chama Return Flow Pipeline Project. (Bill Schneider, Water Resources Coordinator; whschneider@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 01/06/2025

Finance Committee: 01/13/2025

Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- i. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$286,560 to Increase WIP Construction Using Funds Budgeted in Miscellaneous Revenue During FY24. (Kelly Bynon, Administrative Manager, kabyon@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 01/06/2025

Finance Committee: 01/13/2025

Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- j. Request for Approval of Construction Contract with Vital Consulting Group LLC in the Total Amount of \$7,182,098.05 Including NMGR to Complete a Two-Phased Demolition and Reconstruction of the Terminal Ramp at the Santa Fe Regional Airport for a Four-Year Term. (Sebastian Gallegos, Project Administrator; sfgallegos@santafenm.gov; James Harris, Airport Manager; jcharris@santafenm.gov)

**Committee Review**

Public Works and Utilities: 01/06/2025

Finance Committee: 01/13/2025

Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- k. Request for Approval of the State of New Mexico Department of Finance and Administration Capital Appropriation Project Grant Agreement 24-13144 in the Total Amount of \$100,000 for the Railyard Performance Center Facility Improvements with a Reversion Date of June 30, 2028. (Tim Farrell, Public Works Property Development Manager; tgf Farrell@santafenm.gov).

1. Request for Approval of a Budget Amendment Resolution (BAR) to Allocate \$100,000 from the 2024 Capital Appropriation to FY25 Revenue and Expenses for the Santa Fe Railyard.

**Committee Review:**

Public Works and Utilities Committee: 01/06/2025

Finance Committee: 01/13/2025

Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- l. Request for Approval of a State of New Mexico Department of Finance and Administration General Fund 93100 Capital Appropriation Project Agreement for \$250,000 to Purchase and Install Self-Contained Breathing Apparatus (SCBA) for the Fire Department with a Reversion Date of June 30, 2026. (Sten Johnson, Assistant Fire Chief; sajohnson@santafenm.gov)

1. Request for Approval of a Budget Amendment Resolution (BAR) in the Total Amount of \$250,000 from the DFA Grant into FY25 Fire Department Revenue and Safety Equipment Expenses.

**Committee Review:**

Public Works & Utilities Committee: 01/06/2025

Finance Committee: 01/13/2025

Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- m. Request for Approval of a Wheeling Rate Agreement with Santa Fe County for Water "Wheeled" through the City's Water Transmission and Distribution Network to Reach the County Utility System. (Jesse Roach, Water Division Director; jdroach@santafenm.gov)

**Committee Review:**

Public Works and Utilities Committee: 01/06/2025

Finance Committee: 01/13/2025

Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

- n. CONSIDERATION OF RESOLUTION NO. 2025-\_\_\_\_. (Mayor Alan Webber)  
A Resolution Adopting Annual Open Meetings Act Notice Requirements for 2025. (Andréa Salazar, City Clerk; asalazar@santafenm.gov)

**Committee Review:**

Governing Body (Introduced): 12/11/2024

Public Works and Utilities Committee: 01/06/2025

Quality of Life Committee: 01/08/2025

Finance Committee: 01/13/2025

Governing Body: 01/15/2025

**MOTION** A motion was made by Councilor Romero-Wirth, seconded by Councilor Castro, to approve as presented.

**VOTE** The motion was passed by a roll call vote.

8. Action Items: Discussion Agenda
9. Executive Session
10. Matters from Staff
11. Matters from the Committee
12. Matters from the Chair

13. Next Meeting:

Next Public Works and Utilities Committee Meeting: January 21, 2025

14. Adjourn

The Public Works and Utilities Committee Meeting was Adjourned at 5:35PM.

Committee Liaison

Chair