

DIANNA CONKLIN

CHILDREN AND YOUTH
COMMISSIONER

CONTACT



[REDACTED]



[REDACTED]



Santa Fe, NM 87507

SKILLS

- Team leadership skills
- Community relations
- Patrol procedures
- Judicial procedures
- Patience and persistence
- Criminal law proficiency

PROFESSIONAL SUMMARY

Highly skilled in investigative techniques and criminal analysis, bringing over decade of experience in law enforcement. Knowledgeable in case management, evidence collection, and team supervision, ensuring thorough and accurate investigations. Known for being methodical and results-driven, with strong work ethic and commitment to maintaining order and achieving positive outcomes.

EXPERIENCE

November 2024 - Present

Detective Sergeant

City of Santa Fe, Santa Fe, New Mexico

- Manages and supervises complex investigations involving multiple agencies and personnel, utilizing excellent communication and organizational skills.
- Reviews case materials such as witness statements and physical evidence to make informed decisions regarding investigative direction.
- Directs investigators and other law enforcement personnel at crime scenes.
- Prepares work schedules and assigned duties to subordinates.

September 2019 - Present

Use of Force Committee Member

City of Santa Fe, Santa Fe, New Mexico

- Ensures compliance with applicable laws, regulations, codes of conduct, and ethical standards throughout all aspects of operations.
- Reviews prepared reports and video from supervisors and personnel in a group setting to determine if use-of-force incidents are justified, and in compliance with department policy.

August 2017 - Present

Use of Force Instructor

City of Santa Fe, Santa Fe, New Mexico

- Helps students understand difficult concepts with hands-on learning and group projects.
- Facilitates group activities and discussions.
- Provides feedback to students to enhance academic growth.
- Encourages active participation from all students through hands-on activities.
- Prepares class sessions and assignments, helping students grasp course content and integrate learning outcomes.
- Maintains accurate records of student performance data and attendance records.

- Facilitates small group instruction sessions focusing on particular areas of need.
- Provides individual assistance to support struggling learners.
- Teaches courses according to catalog descriptions to meet defined standards and outcomes.
- Assists students in conceptualizing and articulating their use of force decisions.

March 2017 - Present

Defensive Tactics Instructor

City of Santa Fe, Santa Fe, New Mexico

- Collaborates with other instructors to plan courses that effectively address the needs of each individual student.
- Facilitates group discussions to encourage critical thinking about tactical concepts through real-world examples.
- Demonstrates expertise in teaching techniques to ensure effective learning outcomes for students of all ages, and experience levels.
- Provides individualized support for struggling students in order to help them reach their goals.
- Assists senior instructors in developing curriculum for defensive tactics courses.

June 2023 - November 2024

Patrol Sergeant

City of Santa Fe, Santa Fe, New Mexico

- Maintained a high level of knowledge of departmental policies, procedures, laws and regulations related to law enforcement operations.
- Responded to emergency calls; exercised sound judgment in determining appropriate course of action based on established guidelines and protocols.
- Provided direct supervision to subordinate officers; monitored their work performance; provided guidance and direction as needed.
- Spearheaded daily shift briefing to pass on information, perform roll call training, and review events and activities.
- Managed the day-to-day activities of assigned personnel including scheduling, training, discipline and performance evaluations.
- Supervised and coordinated police operations relating to patrol, traffic and investigations.
- Conducted and documented routine inspections of officers' uniforms, equipment and vehicles.
- Reviewed and approved incident and accident reports for assigned personnel.
- Participated in work of department by patrolling city to enforce laws and ordinances.
- Partnered with shift commander to make recommendations regarding improvements or changes in department operations.

July 2019 - June 2023

Auxiliary Crime Scene Technician

City of Santa Fe, Santa Fe, New Mexico

- Ensured compliance with applicable laws and regulations pertaining to evidence collection and storage.

- Prepared detailed reports outlining the findings from crime scene investigations.
- Developed expertise in evidence collection, documentation, and preservation techniques.
- Operated a variety of specialized equipment including digital cameras, fingerprinting tools, blood spatter analysis kits.
- Maintained accurate records of all evidence collected during crime scene investigations.
- Collaborated closely with detectives, prosecutors, medical examiners, toxicologists, and other professionals involved in criminal cases.
- Demonstrated proficiency in the use of advanced forensic technology and techniques for crime scene investigation.
- Assisted law enforcement personnel with executing search warrants and arrests related to criminal activity.
- Testified in court about investigative and analytical methods and findings.
- Examined and analyzed blood stain patterns at crime scenes.
- Documented evidence or crime scenes using photographic or video equipment.

December 2021 - June 2023

Detective

City of Santa Fe, Santa Fe, New Mexico

- Interviewed witnesses, suspects and victims to obtain relevant information.
- Conducted thorough investigations into criminal activities, gathering evidence and developing leads.
- Prepared comprehensive case files for use in court proceedings.
- Organized evidence collected at crime scenes according to established protocols.
- Attended court hearings as necessary to present evidence or testify as an expert witness.
- Maintained knowledge of current laws, regulations, procedures and techniques related to law enforcement.
- Prepared and served search and arrest warrants.
- Prepared reports that detail investigation findings.
- Analyzed completed police reports to determine what additional information and investigative work was needed.
- Testified before grand juries concerning criminal activity investigations.
- Identified case issues and evidence needed, based on analysis of charges, complaints, and allegations of law violations.

January 2018 - December 2021

Patrol Officer

City of Santa Fe, Santa Fe, New Mexico

- Assessed situations quickly and responded appropriately with a high degree of professionalism.
- Arrested suspects based on probable cause while adhering to departmental policies.
- Interviewed witnesses and victims to obtain additional information regarding incidents under investigation.

- Provided emergency medical care to injured persons until paramedics arrived at the scene.
- Interacted positively with citizens during patrols and investigations, providing assistance when necessary.
- Patrolled assigned areas to detect and deter criminal activity, enforce laws, and maintain public order.
- Performed searches of individuals, vehicles, or premises as needed or required by law.
- Executed warrants issued by courts for apprehension of suspects wanted for criminal activities.
- Preserved evidence obtained from crime scenes according to established protocols.
- Attended court hearings related to cases under investigation as needed or requested by prosecutors.

March 2009 - December 2017

Sheriff's Deputy

Torrance County , Estancia, New Mexico

- Developed strong relationships within the community through proactive policing techniques.
- Maintained order and safety by enforcing laws and regulations.
- Assessed and managed volatile situations with a calm, professional demeanor.
- Performed patrol duties such as responding to calls, issuing citations, and making arrests.
- Researched information using computer databases for background checks on suspects.
- Provided courtroom testimony regarding criminal cases involving suspects arrested.
- Investigated complaints, conducted interviews, and collected evidence to support cases and ensure appropriate legal action was taken.

CERTIFICATIONS

- General Police Instructor
- Defensive Tactics Instructor
- Use of Force instructor
- Dealing with the Mentally Impaired Instructor
- De-Escalation Instructor