



Urban Alchemy  
Attn: Dr. Lena Miller, CEO  
PO Box 425509  
San Francisco, CA 94142[RC1.1]

May 29, 2026

**Re: Notice of Contract Termination for:**

**3250602 Urban Alchemy, Street Outreach Services Contract \$7,948,133.59**

Dear Dr. Miller:

This letter serves as formal written notice that the City is terminating the Urban Alchemy Street Outreach Services Agreement for convenience as authorized by Article 5 of the contract. The termination will be effective 30 days after this notice.

The City acknowledges and appreciates the vital work of Urban Alchemy, and their efforts to provide street outreach services to the community. Urban Alchemy's efforts toward engaging with unsheltered individuals and ensuring a space for people to go throughout the day in Santa Fe are deeply appreciated.

For questions regarding the contract termination, please contact Kristen Woods, Youth and Family Services Program Manager at [krwoods@santafenm.gov](mailto:krwoods@santafenm.gov) or 505.955.6913.

Thank you for your work.

Sincerely,

*BRIAN MOYA*

06/18/2026

Chief Brian Moya

Interim City Manager






# UA Termination Letter\_KW 6.18

Final Audit Report

2026-06-18

Created:	2026-06-18
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Documents:	UA Termination Letter_KW 6.18.pdf (1 page)
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# City of Santa Fe, New Mexico

## Memorandum



**DATE:** June 18, 2026

**TO:** Chief Brian Moya, Interim City Manager *BRIAN MOYA*

**VIA:** Sandra Emory, Community Services Director *Sandra Emory*

Lia Azul Salaverry, Youth and Family Services Director *Lia Salaverry*

**FROM:** Kristen Woods, Youth and Family Services Program Manager

*KW*  
KRISTEN WOODS (Jun 18, 2026 15:40:06 MDT)

**SUBJECT:** Request for item to be added to the June 24<sup>th</sup> Governing Body to the Discussion/Action Items

### ITEM AND ISSUE:

Request for Approval of Termination of Professional Services Contract Item # 25-0216 with Urban Alchemy in the Total Amount of \$7,948,133.59, to Provide Street Outreach for Homelessness Services. (Kristen Woods, Youth and Family Services Program Manager; krwoods@santafenm.gov)

### BACKGROUND AND SUMMARY:

Over the past 10 years, the City of Santa Fe has experienced the increased challenge of managing the consequences of homelessness, particularly along the Cerrillos Road corridor and downtown, which has strained emergency services and neighborhood relations. Recognizing this issue, the City developed and implemented an Emergency Action Plan in October 2024 with direct efforts toward better managing the situation. Among these plans was the effort to increase on-ground outreach and engagement activities to deliver needed services focused on these zones of high homeless and unsheltered activities. Contracts were initiated in 2025 to establish professional services with the organization Urban Alchemy. Contract 3250602 was established for conducting professional outreach services to homeless populations including establishing and operating an outdoor safe space, "the Oasis," to reduce homeless street occupancy in the immediate area of the shelter at 2801 Cerillos Rd and downtown. The contract was established for \$7,948,133.59 across 4 years. The City is terminating the Urban Alchemy Street Outreach Services Agreement for convenience as authorized by Article 5 of the contract. The termination will be effective 30 days after notice.

### ACTION REQUESTED:

Requesting approval to add the contract to the Governing Body agenda in order to terminate the service contract expeditiously with minimal disruption in services to the community's indigent population.









# Memo GB -approval UA Termination

Final Audit Report


2026-06-18

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 Agreement completed.

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