

Regular Meeting of the Human Services Committee
April 21, 2026 at 3:00 PM
Meeting Virtually
MINUTES

1. Call to Order
2. Roll Call

MEMBERS PRESENT

Karen Baldwin
Emily Haozous
Jennifer Romero
Kathleen Tunney
Orion Block
Mark Glaser

MEMBERS EXCUSED

Jeff Valdez

OTHER PARTICIPANTS ATTENDING

Christa Hernandez, Program Manager & HSC Staff Liaison, City of Santa Fe
Nikki Baker, Project Administrator, City of Santa Fe
Gabrielle Chavez, Santa Fe Trails
Leila Kelly, Interpersonal Violence Consultant
Sandra Emory, Program Manager, City of Santa Fe
Natalie Aspen Skogerboe, Owner and Director, Aspen Solutions
Ana Coghlan, PhD, Senior Program Evaluator, Aspen Solutions

3. Approval of Agenda
 - a. Approval of 4/21 Agenda

MOTION A motion was made by Member Block, seconded by Member Glaser, to approve the agenda as presented.

VOTE The motion Passed on a voice vote.

4. Approval of Minutes
 - a. Approval of 2/17 Minutes

MOTION A motion was made by Member Tunney, seconded by Vice Chair Haozous, to approve the minutes.

VOTE The motion Passed on a voice vote.

5. Presentations
 - a. Human Services Committee New Member Introductions

- b. Transit Presentation (Andrew J. Baca, Santa Fe Trails Director of Operations)

Gabrielle Chavez shared that Andrew Baca is not able to present today. The presentation was agreed to be rescheduled for a later meeting.

- c. Domestic Violence and Intimate Partner Violence updates (Leila Kelly, Interpersonal Violence Consultant and Sandra Emory, City of Santa Fe Youth and Family Services Program Manager)

Leila Kelly and Sandy Emory presented on the City of Santa Fe Domestic Violence Response: Expanding Impact, Deepening Collaboration.

- d. Esperanza Shelter updates from follow-up meeting

Vice Chair Haozous shared updates from the Human Services Committee's site visit on April 13th, 2026. Esperanza Shelter submitted their 990 and 1023 forms to the IRS on Friday, April 17th, 2026 and provided copies to Christa Hernandez, liaison to the Human Services Committee, to be distributed to the Human Services Committee for review. Esperanza Shelter is hopeful to receive nonprofit status reinstatement in June 2026; however, they may be reinstated at a later time. Christa Hernandez reviewed the expectations set with Esperanza Shelter for communication around nonprofit status reinstatement and any resulting contract amendment. Member Tunney recommended the committee and city staff follow up with Esperanza Shelter to clarify what language should be used by the Police Department and/or Domestic Violence Specialists to ensure shelter for victims of Domestic Violence with active cases needing placement.

- e. Grantee funding expenditure updates (Christa Hernandez, Youth and Family Services Program Manager)

Christa Hernandez, Program Manager for the City of Santa Fe and Staff Liaison to the Human Services Committee, presented current grantee expenditures. An invoicing reminder email was sent out this month for all awarded grants.

6. Action Items

- a. Human Services Committee Small Grant RFQ

Christa Hernandez, Program Manager for the City of Santa Fe and Staff Liaison to the Human Services Committee, presented the draft of the Request For Quote (RFQ) for the Human Services Committee Small Grant for Fiscal Year 2027. The Human Services Committee Members discussed the addition of four items (1) to raise the award ceiling to \$40,000, (2) to add language informing the applicant of the committee's prioritization goals for funding, (3) to add two additional questions for applicants to the Vendor Questionnaire.

MOTION A motion was made by Member Block, seconded by Member Tunney, to approve the RFQ with the changes outlined in discussion.

VOTE The motion on a voice vote.

7. Matters from Staff

a. Member Vacancy

Christa Hernandez, Program Manager for the City of Santa Fe and Staff Liaison to the Human Services Committee, shared that Member Valdez has submitted his resignation. The committee agreed we should proceed with advertising the vacancy.

8. Matters from the Committee

No matters of the committee were brought forward.

9. Matters from the Chair

No matters of the Chair were brought forward.

10. Next Meeting: June 16, 2026

11. Adjourn

MOTION A motion was made by Chair Baldwin, seconded by Vice Chair Haozous, to adjourn.

VOTE The motion Passed on a voice vote.

Christa Hernandez

Liaison

Chair